

SEC³URE HCIR | Change Password



Intellcentrics' SEC³URE provides two methods for changing your password. One is through the account information once you have logged into the system. The other is used if you should happen to forget your SEC³URE login password.

Features for Change Password:

- Login – Forgot your password?
- My Account – Change Password

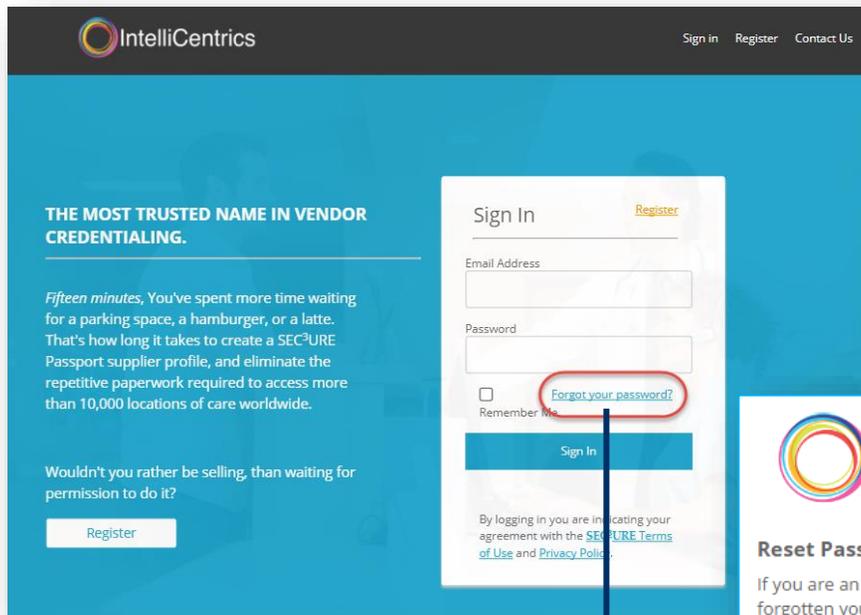
Additional Information for Changing Passwords:

For security purposes, your password must be at least eight (8) characters long and must be a combination of at least three (3) of the following criteria:

- Uppercase letters (QWERTY)
- Lowercase letters (qwerty)
- Numbers (12345)
- Special characters (@#\$%&*)

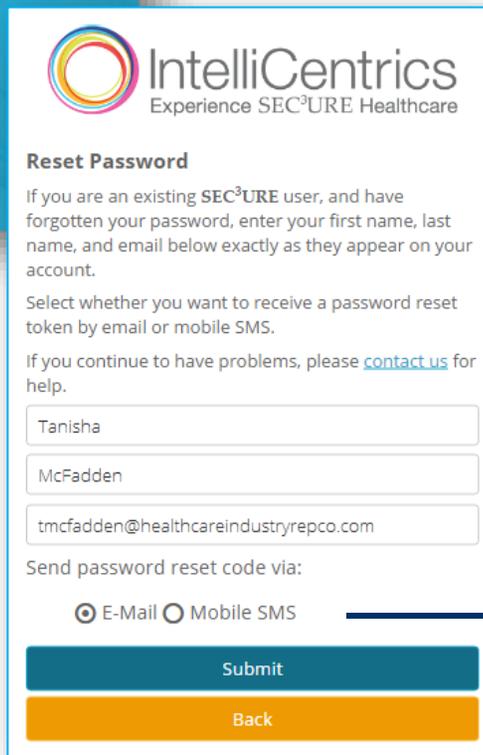
Login – Forgot your password?

If you should happen to forget your SEC³URE password, the system can reset the password and then send a “token” via either email or via text message.



The image shows the IntelliCentrics login page. At the top left is the IntelliCentrics logo. To the right are links for 'Sign in', 'Register', and 'Contact Us'. The main content area has a blue background with the text 'THE MOST TRUSTED NAME IN VENDOR CREDENTIALING.' Below this is a paragraph: 'Fifteen minutes. You've spent more time waiting for a parking space, a hamburger, or a latte. That's how long it takes to create a SEC³URE Passport supplier profile, and eliminate the repetitive paperwork required to access more than 10,000 locations of care worldwide.' Another paragraph asks 'Wouldn't you rather be selling, than waiting for permission to do it?' with a 'Register' button. On the right is a 'Sign In' form with fields for 'Email Address' and 'Password', a 'Remember Me' checkbox, and a 'Forgot your password?' link circled in red. A 'Sign In' button is at the bottom of the form.

Forgot your password



The image shows the IntelliCentrics 'Reset Password' page. At the top is the IntelliCentrics logo and the tagline 'Experience SEC³URE Healthcare'. The title is 'Reset Password'. The text reads: 'If you are an existing SEC³URE user, and have forgotten your password, enter your first name, last name, and email below exactly as they appear on your account.' Below this is a section: 'Select whether you want to receive a password reset token by email or mobile SMS.' There are three input fields: 'Tanisha', 'McFadden', and 'tmcfadden@healthcareindustryrepco.com'. Below the fields is the text 'Send password reset code via:' followed by radio buttons for 'E-Mail' (selected) and 'Mobile SMS'. At the bottom are 'Submit' and 'Back' buttons.

Select either E-Mail or Mobile SMS

From the SEC³URE Login, select the **Forgot your password?** Link.

On the **Reset Password** page:

- Enter your **First Name** and then your **Last Name** as they appear in your SEC³URE profile.
- Enter the **E-Mail** address used on your SEC³URE profile
- Choose whether you want SEC³URE to send the reset token/number to either the **E-Mail** address or **Mobile SMS** phone number listed in your SEC³URE profile.
- Submit the information

*Do NOT navigate away from the **Reset Password** page!*

SEC³URE resets the password and then sends you the message (*typically just a few moments*).

(Continued on next page)





From: no-reply@intellcentrics.com [mailto:no-reply@intellcentrics.com]
Sent: Thursday, January 25, 2018 10:57 AM
To: tmcfadden@healthcareindustryrepco.com; Tanisha McFadden <tmcfadden@healthca
Subject: SEC3URE Alert (High Priority): New Password

Hello Tanisha McFadden (ID: 054321),

You have requested to reset your password.

Your reset token is: 157597

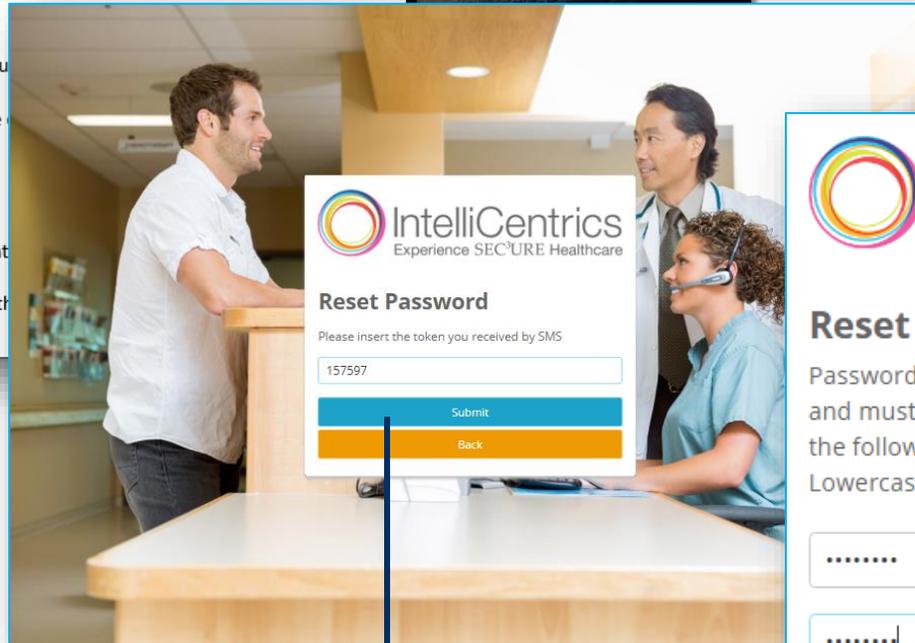
You will be able to change your password u

If we can help you in any other way please
CustomerService.US@intellcentrics.com.

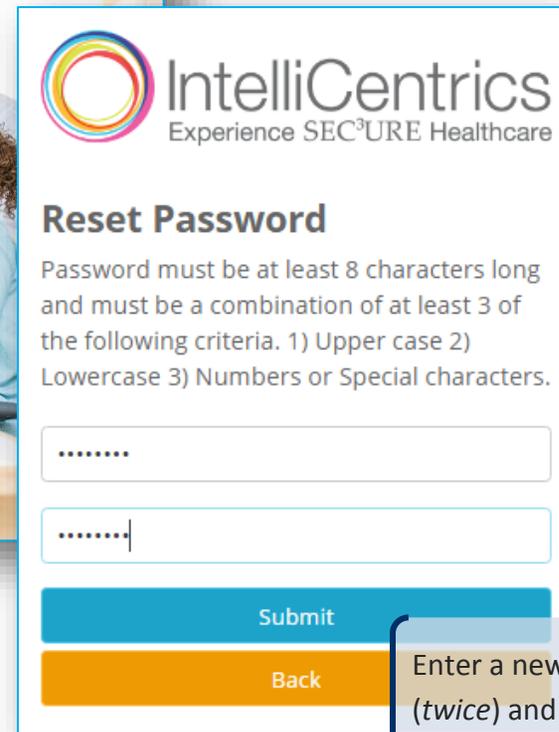
Sincerely,

The SEC3URE Customer Service Team at Int

IntelliCentrics – Experience SEC3URE Health



Enter token code and then **Submit**



Enter a new password (*twice*) and **Submit**

Once you receive the email or SMS text:

- e) Enter the token number on the **Reset Password** page
- f) Enter a new password twice (*be sure to follow proper password criteria*)
- g) **Submit** the new password

Log into your SEC3URE account using the new password.

Reset token code

My Account – Change Password:

You may change your SEC³URE password at any time.

My Account

83%

Category	Count
Positive	5
Negative	1
Total	6

Facility Visits

Facility	Location	Check In	Visit Length
No data available in table			

Outstanding 0

Outstanding 5

2017-05-10

Connections

Messaging

Change Password

My Account: **Change Password** tile

From your SEC³URE Home:

- Select **My Account** in the left navigation
- Select the **Change Password** tile
- Enter the **Current Password** once
- Enter and then **Confirm New Password**
- Save**

SEC³URE ensures the new password follows the criteria described. If there are any issues, simply re-enter a proper password and **Save** again.

Change Password

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- Uppercase letters (QWERTY)
- Lowercase letters (qwerty)
- Numbers (12345)
- Special characters (@#\$%&*)

Current Password:*

New Password:*

Confirm New Password:*

Back Save

Enter new password
twice and then **Save**

Support

For additional support, please call us at **817-SEC3URE** (732-3873), select **Option 1**.

The screenshot displays the IntelliCentrics Support page. At the top right, it says "Hello, uncovered silent! (777663)" with a notification icon. The left sidebar contains navigation links: Home, Requirements, My Account, Support (highlighted), Help, and Log Out. The main content area is titled "Contact Us" and "Phone and Email Support". It includes a warning about email submissions, contact details for SEC³URE (IntelliCentrics, Inc., 1420 Lakeside Parkway, Suite 110, Flower Mound, Texas 75028), office hours (7:00 a.m. - 5:30 p.m. Central, Monday-Friday), phone number (817-SEC3URE (732-3873), Select Option 1), and email (CustomerService.US@IntelliCentrics.com). At the bottom, there are three buttons: "FAQs" (with a question mark icon and "Help Documents" below), "Select Option 1" (with a phone icon and "Call Us" below), and "MSA" (with an umbrella icon and "Liability Insurance" below).